

EMERGENCY TELEPHONE SYSTEM BOARD MEETING November 20, 2003

D.C. Weber, Chairman, called the McHenry County Emergency Telephone System Board to order November 20, 2003, room C140 in the McHenry County Government Center, Woodstock at 9:03 A.M., for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Weber, D.C. Joe Hallman, Vice-Chairman, Chief Dennis Ahrens, Chief Ken Mrozek, Chief Ken Rydberg, Captain Glenn Olson, Sgt. Bob Harper, Sgt. Dick Johns, Officer Jim Molnar, Claire Kinter, and John Shay.

MEMBERS ABSENT: Commander Phil Dammeir and Director Barry Valentine.

STAFF IN ATTENDANCE: Tiki Carlson, 911 Coordinator and Julie Didier, Mapping Technician

VISITORS: Mary Christiansen and Keith Svendsen, ALG-LITH FPD; Chief Saletta, Huntley FD; John Rosati, M/A-Com; and Steve Kite.

ADDITIONS OR CORRECTIONS TO THE MINUTES: NONE

MOTION: by Captain Olson, second by Sgt. Johns, to accept the October 2003 ETSB meeting minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: None

TREASURER REPORT: The Treasurer's report was submitted. Balance as of October 31, 2003, was \$2,823,532.43 in the General Account.

MOTION: by John Shay, second by Chief Rydberg, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by John Shay, second by D.C. Hallman, to approve the 290001 expenditures in the amount of \$199,638.24 and 290100 expenditures in the amount of \$27,226.56 for the month of October. A roll call vote was taken. All members present voted AYE. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: None

TECHNICAL: The DCC project is progressing. D.C. Weber received an email with an update. The 56K lines are ready to be disconnected. Tiki will be checking with SBC on contract dates and any early disconnect penalties. The Verizon T-1 is scheduled to be installed tomorrow (November 21).

PERSONNEL: The committee will be going into executive session at the end of the meeting.

TRAINING: Sgt. Johns advised the board he is looked at the PowerPhone PC solution while in Springfield. The system is more than what we would need, and appears to be a very basic CAD system. The cost is about \$7,000 per PSAP, but a price could be negotiated since we have 9. He will be arranging a demo for February or March. Knox Box testing was completed last week.

PSAP: None

NETWORKING: Sgt. Harper informed the board that viruses were discovered again within the network. It is believed to have been brought back in by a spare machine that was not known to be carrying the virus, and was put on the network. IRSYS has provided a quote with government pricing for our Network, at \$11.00 per machine.

MOTION: by Sgt. Harper, second by Chief Rydberg, to purchase the eTrust Antivirus software at \$11.00 per unit, and the media kit for \$20.00, with the total price not to exceed \$2220.00. A roll call vote was taken. All members present voted AYE.

It is imperative to have Firewall protection on the network. IRSYS provided specs for the necessary equipment. The equipment will be ordered through Central Purchasing.

MOTION: by Sgt. Harper, second by Officer Molnar, to purchase the PIX Firewall as recommended by IRSYS. The price is not to exceed \$8,525.00. A roll call vote was taken. All members present voted AYE.

In moving forward with the Wireless Network, it is necessary to purchase a server. IRSYS provided a breakdown of the system necessary to run the network (provided to the board in their meeting packet). Bob McCallum will configure the server with the software off site.

MOTION: by Sgt. Harper, second by Officer Molnar, to purchase the proposed server, monitor, and software from IRSYS in the amount of \$3,250.00. A roll call vote was taken. All members present voted AYE.

We received a price from HTE on the MDB Mapping Module. This will provide the units in the field with the same map as in dispatch, and will complete the dispatch function. HTE is offering reduced pricing through December 15th. Training and annual maintenance were also included in the proposal.

MOTION: by Sgt. Harper, second by D.C. Hallman, to purchase the MDB Mapping Module for 200 units, training, and annual maintenance in the amount of \$95,530.00. A roll call vote was taken. All members present voted AYE.

GRANT WRITING: None

DISCUSSION: Julie advised the board the map is progressing well. She is working on the initial 3,500 errors that were kicked out during an audit. She asked to be contacted either through the 911 office or via email at julied@alfd.org with any map questions. Accuracy will require feedback from the dispatchers. If there is a problem with a street, she needs to know about it.

EXECUTIVE SESSION:

MOTION: by Chief Rydberg, second by Captain Olson, to move into executive session to discuss personnel at 9:45 AM. All members present voted AYE. Motion passed.

MOTION: by Chief Rydberg, second by Captain Olson to move out of executive session at 10:21AM. All members present voted AYE. Motion passed.

MOTION: by Chief Rydberg, second by John Shay, to increase

- the Mapping Technician's pay by 4% to \$11.10 per hour, and she will be re-evaluated in April
- the Administrative Specialist's salary by 4% to \$37,440 annually, and
- the 911 Coordinator's salary by 4% to \$52,000 annually

A roll call vote was taken. All members present voted AYE.

INFORMATION ITEMS:

The board has asked for Julie's hours to be included in the monthly meeting packet.

There was also discussion about opening the ETSB Wireless network to agencies outside of Police, Fire and EMS. The intent is to allow this, however the public safety agencies will be brought on line first.

MOTION: by Captain Olson, second by Chief Rydberg, to adjourn. All members present voted AYE. Motion passed.
Meeting adjourned at 10:28 AM

The next meeting is Thursday December 18, 2003 11:30 AM at Govner's Public House, Lake In The Hills

Coordinator's Report for November 20, 2003

CAD-

The T-1 lines have been installed at all locations, and CA, LA, HA, and MG are up and running on that circuit. There has been positive feedback on the "increased speed", and the TC's are very happy with that.

Wileen has been attempting to visit the PSAP's with the updated mapping files. She will be meeting with GTG on Monday to fix the errors that are coming through.

We are in the process of replacing the CAD RMS printers on an "as needed basis" to the HP Laserjet 1150's.

A virus was found again in the CAD network. It was determined that the virus was still on one of the spare pc's that was installed at one of the locations.

PSAP/911-

KNOX Box testing was completed on Wednesday. We found some phones that were no longer working. We will be ordering new phones to replace the faulty ones. Also, please make sure that ALL of your TC's and police officers are aware of the KNOX Box, and its purpose.

Last Friday CL, SO, MC, MG, and HA experienced MANY 911 Trunk seizures. At one point all of MC's & CL's calls were routing to MCSO. It was determined to be a bad card in the Barrington Central Office that was replaced around 11:00 PM on Friday.

WIRELESS 911-

None

CORRESPONDENCE-

None

MISCELLANEOUS INFORMATION –

The IT department is working on implementing an "imaging" project that will allow departments to scan documents for storage on CD's.